

**TOWN OF POLK  
TOWN BOARD MEETING MINUTES  
JANUARY 8, 2008**

**I. Call meeting to Order at 7:30 p.m.**

**A. Official Meeting Notice** - Chairman Heppe called the meeting to order at 7:30 p.m.. Chairman Heppe verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

**B. Roll Call** - Members present: Chairman W. Heppe, Supervisor T. Merten, Treasurer S. Kissinger and Clerk C. Whelan. Supervisor H. Groth was excused from the meeting. See lists of guests. (Page # ).

**C. Approval of the Town Board Minutes for Dec. 11, 2007 -**

Motion was made by Supervisor T. Merten to approve the Town Board minutes for December 11, 2007, 2007, seconded Chairman W. Heppe. Motion carried.

**D. Public Presentation (15 Minutes) - None**

**II. Unfinished Business -Discussion/Possible Action on the Following - None**

**III. New Business - Discussion/Possible Action on the Following:**

**A. Operators' Licenses - None**

**B. Jackson Fire Department Agreement for 2008 -**

Motion was made by Supervisor T. Merten to approve the Jackson Fire Department Agreement for 2008 in the amount of \$51,378.00. Motion was seconded by Chairman W. Heppe. Motion Carried.

**C. Business Use Application for John Kupsh of A & J Vans to be located in Helsan Business Park, at 3058 Helsan Drive, Richfield. Zoned M-1 Industrial. Tax Key T9-1068-00B. 2.68 acres -**

Motion was made by Supervisor T. Merten upon the recommendation of the Plan Commission to approve a Business Use for John Kupsch of A & J Vans where they would sell new and used mobility equipped vehicles and would install, service and repair the mobility equipment but not repair the vehicle itself. They would have a showroom and no more than 10 mobility vehicles with half inside and half outside. Motion was seconded by Chairman W. Heppe. Motion carried.

**D. Preliminary three lot CSM, preliminary two lot CSM and preliminary one lot CSM for Donald & Celeste Thoma, Wildlife Estates, Scenic Dr. & Hwy. 41, Section 26, Zoned A-1 Agriculture, approximately 35 Acres.**

Motion was made by Supervisor T. Merten upon the recommendation of the Plan Commission to approve a preliminary Certified Survey Map for three lots contingent upon

1) the CSM annotations are corrected to state that lots eight, nine and ten are in close proximity to a quarry district, asphalt plant and concrete plant.

2) receipt of a letter from Washington County that lot could eight be built upon or the buildable area of the lot.

The preliminary certified survey made for lot seven and outlots two and three are denied upon the recommendation of the Plan Commission. Motion was seconded by Chairman W. Heppe. Motion carried

**E. Review of a request by Jackson Fire Department to replace old Fire Extinguishers -**

Chairman W. Heppe advised that Supervisor T. Merten has replaced three of the old fire extinguishers. No action to be taken.

**F. Review of an Ordinance regarding No Parking in Cedar Creek - (See page #                      ).**

Motion was made by Supervisor T. Merten to approve Ordinance 08-01 regarding no parking from Cedar Creek Road on the north side of the road from a point starting at the intersection of Lily Road and Cedar Creek Road and ending 500 feet west, in Section 10 in the Town of Polk. Motion was seconded by Chairman W. Heppe. Motion carried.

**G. Review of Draft Chapter VII - Issues and Opportunities Element of the Multi-Jurisdictional Comprehensive Plan for the Town of Polk -**

Motion was made by Supervisor T. Merten to approve the recommendation of the Plan Commission for Chapter VII contingent upon a notation being placed after the "Comprehensive Planning kickoff Meeting, "insert a paragraph stating that the weaknesses stated on page 2 were opinions by a few Town residents who may have had insufficient and incorrect information and that the Plan Commission and Town Board do not agree with some of these issues. Motion was seconded by Chairman W. Heppe. Motion carried.

**H. Multi-Jurisdictional Comprehensive Plan - None**

**I. Zoning Violations. - None**

**V. Financial**

**A. Treasurer's Report -**

Motion was made by Supervisor T. Merten to approve the Treasurer's Report for January 8, 2008, seconded by Chairman W. Heppe. Motion carried.

**B. Review of Revenues & Expenditures -** The Town Board reviewed the revenues and expenditures.

Motion was made by Supervisor T. Merten to approve the revenues and expenditures, seconded by Chairman W. Heppe. Motion carried.

**C. Approval of Checks and Payroll -**

Motion was made by Supervisor T. Merten to approve the checks and payroll, seconded by Chairman W. Heppe. Motion carried.

**VI. Other Business**

**A. Correspondence to be Review - None**

**1. Fire Department Report - Jackson Fire Report October 2007 -** The Town Board Reviewed the November 2007 Jackson Fire Report.

**B. Road Matters - Discussion & Possible Action on Road Matters -None**

**VII. Adjournment -**

Motion made by Supervisor T. Merten to adjourn at 7:45.m., seconded by Chairman W. Heppe. Motion carried.

Respectfully Submitted,

Catherine Whelan, Town Clerk

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